



Phone: 512.528.9909 Fax: 512.528.9228

### **PERMIT INFORMATION**

#### **INDIVIDUALS OR BUSINESSES PROVIDING SERVICES OR GOODS FOR MONETARY GAIN IN CITY PARKS**

City Ordinance No. 12-031-00 (Article 1.400 - Park Regulations) states that permits are required to sell, offer or solicit goods or merchandise, or to offer services for monetary gain in City Parks.

Permit application forms may be obtained from the Leander Parks & Recreation Department at 406 Municipal Drive (512.528.9909). Permits are good for one year and the fee is \$50 per year.

To obtain a permit, please submit a completed *Permit Application Form* and \$50 fee along with the following documentation:

1. **Proof of Insurance.** There must be a general liability insurance policy, written by a company acceptable to the City, licensed to do business in Texas, with a combined single limit of not less than \$1 million. Coverage may be provided in the form of a rider and/or endorsement to a previously existing insurance policy. Such insurance coverage shall include the City as an additional-insured. This insurance coverage shall cover all perils arising from the activities of the permitted individual or business, its officers, employees, agents, or contractors, relative to the permit, or otherwise within the public property identified in the permit. Applicant shall be responsible for any deductibles stated in the policy. Applicant shall not cause any insurance to be canceled nor permit any insurance to lapse during the permitted event.
2. **Proof of First Aid Training & Certification.** Must provide Certification Certificate for First Aid course by either the Red Cross or American Heart Association. Certification must be kept up to date and no lapse shall occur.
3. **Facility Rental Form & Fee (If applicable)**

Please note that permitted individuals, employees and their clients must adhere to all City of Leander Park Rules & Regulations Ordinance. The City reserves the right to reject applications. Permits may be revoked at any time if Park Rules & Regulations are not adhered to. Violators of any provision of the Ordinance shall be subject to removal from the park and a fine of up to \$500 for each day the violation exists.

For further information please contact the Parks & Recreation Department (512.528.9909).



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**PERMIT APPLICATION**

**INDIVIDUALS OR BUSINESSES PROVIDING SERVICES  
OR GOODS FOR MONETARY GAIN IN CITY PARKS**

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Description of Service** (Describe the service, days and times, facilities needed, park name, target clients, expected participation numbers and fee for services.)

**City Services Needed** (Check all that apply): ☐ Electricity ☐ Restrooms ☐ Water ☐ Lighting

☐ Sanitation/Litter Pick Up & Removal ☐ Security ☐ Other (Explain) \_\_\_\_\_

**Will alcohol be served or sold?** ☐ Yes ☐ No

**Will the proposed activity prohibit others from using the park?**

☐ No ☐ Yes (If so, explain) \_\_\_\_\_

**Will the proposed activity adversely effect adjacent or nearby property owners?**

☐ No ☐ Yes (If so, explain) \_\_\_\_\_

**Will the activity cause or create health or safety risks to the public, or damage to other property?**

☐ No ☐ Yes (If so, explain) \_\_\_\_\_

**Will the event require local or state permits, or violate any federal, state or municipal laws?**

\_\_\_ No      \_\_\_ Yes (If so, explain) \_\_\_\_\_

**What measures will be taken to prevent/minimize adverse impacts or affects?**

\_\_\_\_\_

\_\_\_ **Proof of Insurance** (Insurance must include a general liability insurance policy, written by a company acceptable to the City and licensed to do business in Texas, with a combined single limit of not less than \$1 million. Coverage may be provided in the form of a rider and/or endorsement to a previously existing insurance policy. The insurance shall include the City as an additional insured and cover all perils arising from the activities of the permit holder, its officers, employees, agents, or contractors within the public property identified in the permit. Applicant shall be responsible for any deductibles stated in the policy. Applicant shall not cause any insurance to be canceled nor permit any insurance to lapse during the permitted activity.

**Indemnification**

By signing below, the Applicant hereby indemnifies, defends and holds harmless the City, its officers, agents and employees against all claims, suits, demands, judgments, expenses, including attorney's fees, or other liability for personal injury, death, or damage to any person or property which arises from or is in any manner caused by permitted activities.

The Applicant further understands that the Parks & Recreation Director may impose reasonable restrictions and conditions of the granting of a permit dependent upon the type and nature of the proposed activity and impacts on the park or community.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**For City Use Only.**

City services to be provided: \_\_\_\_\_

Fee Received (Amount): \_\_\_\_\_ Security Deposit Received (Amount) \_\_\_\_\_

Restrictions/Special Conditions: \_\_\_\_\_

\_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **Welcome to Leander City Parks!**

For your safety and enjoyment please abide by the following rules (Ordinance 12-031-00).

For permits or information call Parks & Recreation at 512.528.9909. **For emergencies call 911.**

## **You are Welcome**

- To enjoy the park and use the facilities for their intended purposes between the hours of 6 am and 10 pm daily (Curfew in effect 10:01 pm to 5:59 am)
- To walk your pet on a leash and to clean up your pet's waste

## **Facility Reservations & Rentals**

- Some facilities may be rented and reserved for activities or events
- Rental fees are established by Ordinance by the City Council

## **Swimming Pools & WaterPlayScapes**

- Children under 12 years can only be admitted to a pool if they are accompanied by an adult. Exceptions will be made when taking swimming lessons from a proven and competent person authorized by the City
- Children under 7 years using a waterplayscape must be accompanied by a parent or a competent person responsible for the child's safety and conduct

## **Permits are Required**

- For exhibits, dramatic performances, plays, motion pictures, radio or TV broadcasts, fairs, circus, petting zoos, or musical events
- For public meetings, assemblies, parades, ceremonies, speeches, political meetings or other gatherings involving 100 or more people
- For activities using amplified sound
- To sell, offer or solicit goods, services or merchandise
- To post or affix printed or written matter, sample or device
- To distribute printed or written matter advertising or providing information about a business, commodity, service, product or other commercial activity
- To sell alcohol

## **Prohibited Activities**

- Use of glass containers
- Defacing, displacing, damaging, or removing park property
- Dumping or disposing of trash, garbage or brush not generated by park use
- Collecting firewood
- Lighting, building or maintaining fires except in designated grills or fire rings
- Indecent acts, cursing or swearing
- Possessing or discharging a gun, bow & arrow, air or gas weapon, paintball gun or marker, or any instrument with a propelling force, spring, air or gas
- Operation or use of any type of motor vehicle, motor assisted scooter or skateboard, including, but not limited to motorcycles, motorbikes and mini-bikes on any trail, sidewalk or park area not dedicated for such use
- Preventing, disturbing or interfering with other persons occupying an area or participating in a lawful park activity
- Hitting or striking golf balls except in areas designated for that purpose
- Riding animals except in areas designated for that purpose
- Wading or swimming in areas other than pools and waterplayscapes except in areas designated for that purpose
- Walking or bringing any animal into a park without a leash except in a designated leash-free area
- Overnight camping
- Capturing, trapping, hunting, molesting or injuring wild or domestic animals
- Ride bicycles or place obstacles or other modifications in skate parks
- Use of metal detectors or metal detecting devices

## **Penalty for Violations**

Violators of any provision of the Ordinance shall be subject to removal from the park and a fine of up to \$500 for each day the violation exists.